



The Chatfield School | A State School of Excellence

231 Lake Dr., Lapeer, MI 48446 • (810) 667-8970 • chatfieldschool.org

Job Posting: Part-Time Janitor

Position Title: Janitor (Part-Time)

Compensation: \$18.00 / hour

Location: The Chatfield School

Position Summary

We are seeking a reliable, self-motivated individual to join our team as a Part-Time Janitor. In this role, you will perform general, routine custodial duties to maintain a clean, safe, and welcoming environment for our students, staff, and visitors. This position is ideal for someone who takes pride in their work, possesses a strong attention to detail, and enjoys working independently.

Key Responsibilities

Daily & Routine Cleaning:

- Perform general custodial duties including dusting, mopping, vacuuming, and sweeping assigned areas.
- Thoroughly clean and sanitize restrooms, ensuring they meet cleanliness standards.
- Monitor and restock essential facility supplies, including paper products and soap.
- Empty trash receptacles daily, bag waste properly, and safely dispose of trash into compactors or dumpsters.

Facility Security & Safety:

- Unlock doors to access cleaning areas and strictly ensure all doors are securely locked after tasks are completed.
- Promote continuous improvement of workplace safety and environmental practices.
- Ensure proper care, handling, and maintenance of all cleaning equipment and chemical supplies.

Special Projects & Maintenance:

- Perform routine maintenance on custodial equipment to keep it in optimal working condition.
- Execute cleaning functions specific to assigned facilities or based on seasonal and project-specific requirements.
- Assist with minor building maintenance as needed (e.g., replacing light bulbs, adjusting or moving furniture).



The Chatfield School | A State School of Excellence

231 Lake Dr., Lapeer, MI 48446 • (810) 667-8970 • chatfieldschool.org

- Assist with seasonal outdoor tasks, such as snow removal activities, when necessary.

Collaboration & Support:

- Assist in the on-the-job training of new staff members on routine cleaning procedures.
- Perform miscellaneous job-related duties as assigned to support the school community.

Qualifications & Requirements

- **Education:** High school diploma or equivalent required.
- **Background Check:** Must successfully pass a comprehensive background check.
- **Flexibility:** Ability to be flexible and adapt to changing daily task requirements or seasonal priorities.
- **Work Ethic:** Highly self-motivated with the ability to work efficiently with minimal supervision.

How to Apply

If you are interested in this position and meet the qualifications, please submit your resume directly to:

Kristi Huestis

Email: khuestis@chatfieldschool.org